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# Seminar Registration

Name	Title	
Organization	Branch	
Address	Room #	
City	Province/State	Postal Code/Zip
Phone: Work	Home ( <i>for emergency</i> )	Fax
E-mail		
E-mail ( <i>again, for clarity</i> )		
Signature ( <i>I agree to all the terms and conditions mentioned on this form.</i> )		

**Seminar(s):** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please note any accessibility challenge we can help accommodate: \_\_\_\_\_

Please note any dietary restrictions we should take into account: \_\_\_\_\_

**Payment:**

*Each 1-day seminar is \$495. plus \$24.75 GST. Each 2-day seminar is \$990. plus \$49.50 GST.*

*Group and not-for-profit discounts available.*

*Seminar fee includes continental breakfast, full lunch, snacks and beverages throughout.*

**Total fees:** \$ \_\_\_\_\_ **Coupon #:** \_\_\_\_\_

**Payment Method:**

**Credit card:**     Visa (our favourite)     American Express     Mastercard

Name on Card \_\_\_\_\_

Card # | | | | | | | | | | | | | | | | Expires /

**Cheque** (*payable to David Berman Communications... please mail or courier this form with your cheque*)

**Bill my organization** (*for government or approved credit*), attention: \_\_\_\_\_

Signature of authorizer \_\_\_\_\_ Purchase order # (*if applicable*): \_\_\_\_\_

**Paypal** \_\_\_\_\_

**Changing Minds** If we receive a written cancellation at least 14 business days before the seminar, we can refund in full, less a \$29 enrollment charge. If we receive written cancellation at least 5 business days prior, we provide full credit toward a future similar seminar we host. Otherwise, we charge the full fee. Telephone registration counts as a committed registration. You can switch attendees at any time. We reserve the option to substitute presenters. Should we find we must postpone or cancel a seminar, our liability is limited to the seminar fee only: we will not be liable for travel, lodging or any other expenses.

**Confirming** After registration, we will send a reminder of the schedule and location, and add you to our e-newsletter list. If the reminder does not arrive, you are still registered.

**Advice** Seminar days start at 9:00a.m. and end by 4:30p.m. Check in between 8:30a.m and 8:45a.m. Since meeting room temperatures vary, consider layered clothing. Continuing education which maintains or improve professional skills can be tax-deductible and/or may be recognized by your professional board: contact them for details.

*Please copy this form if registering more than one person. If you register by phone, we still need to receive this form before the event.*